

## TOWN OF DERRY FY 2011 Budget Session

Town Council Budget Review  
Derry Municipal Center

April 13, 2010  
Tuesday 6:30 p.m.

Staff Present: Larry Budreau, Paul Raiche, Doug Rathburn, George Sioras, Elizabeth Robidoux, Chris Martin, Larry Seaman, Chief Garone, Capt Feole, Capt Thomas, Lt. Twiss, and Sean Fichera

Finance -Frank Childs, Janice Mobsby and Mark Fleischer

Town Administrator Stenhouse and Town Clerk Denise Neale-recording

Roll Call: Chairman Benson, Councilors Wetherbee, Milz, Coyle, Chirichiello, and Fairbanks.  
(Absent Councilor Olbricht)

Notice of Fire Exits & Handicap Access, turn off cell phones and pagers

### BUDGET REVIEW

Town Administrator Stenhouse presented the overview of the Town Budget with no reduction in staff.

However included the following recommendations: 1.) Use of Fund Balance and  
2.) Reduction to the paving program.

Chairman Benson asked the Town Council if they were comfortable with the goal of a zero percent increase in the budget. All agreed but if there were places to cut the budget they would.

Town Administrator Stenhouse informed the Town Council that the Legislature is considering an additional 5% for the retirement costs (\$110,000) and 1% loss in Rooms & Meals tax (\$158,000). If the Legislature does not act on these before the Town Budget is adopted then Fund Balance would be needed to be used. (Approximately \$268,000)

Chairman Benson asked the Town Council for their input on reduction of Road Maintenance. Councilor Coyle was opposed. Councilor Chirichiello was on the fence. Most of the Town Councilors agreed in the reduction for one year.

Chairman Benson asked if the Town Council supported the use of Fund Balance. Councilor Wetherbee would like to use as little as possible, Councilor Milz feels the same as long as it's for one year. Councilor Coyle is against it. Councilor Fairbanks is uncomfortable using the Fund Balance. Councilor Chirichiello doesn't have a problem for using it for one year. Chairman Benson asked for a history of the undesignated fund balance.

**Administration** – Town Administrator Stenhouse highlighted their budget. There are no new staff positions; the increase in personnel costs is due to a slightly higher increase for the new Town Administrator for benefits. The other area of note is Other Professional Services there is contingency of \$20,000 plus the contract with Arnett Development Group and an additional \$25,000 to do a staffing study of the Fire Department.

Councilor Wetherbee asked for an explanation of the \$65,000 for Professional Services for Economic Development. He asked the Town Administrator if the amount was sufficient.

Councilor Milz questioned the Fire Department study. He asked to 'Red Flag' 390 Other Professional Service for \$25,000. Councilor Coyle would like to remove it the \$25,000.

Councilor Chirichiello asked to "Red Flag" 390 Other Professional Services for \$65,000.

**Councilor Coyle moved the Administration bottom line of \$656,943, pending the flagged items, seconded by Councilor Chirichiello. Vote: 6-0-0**

## **TOWN OF DERRY FY 2011 Budget Session**

**Health** – Larry Budreau and Paul Raiche highlighted the Health budget noting that is thirty percent lower than the 2008 & 2009 budgets. They will be proposing a new Health Ordinance for revenue. Line #490 is to continue the mosquito program. This program was reduced by one Adulticiding.

**Councilor Wetherbee moved the Health bottom line of \$96,918, seconded by Councilor Milz. Vote: 6-0-0**

**Information Technology** – Doug Rathburn gave information on the Munis support application which has a cost increase. Mr. Rathburn recommended utilization of the previously funded IT Capital Reserve fund transfer of \$20,000 for the new integrated software system support for Munis, and also upgrading the Code Enforcement and Recreation applications. He included expansion for a disc shelf for existing network storage. We are ahead of the curve with Virtual Servers.

**Councilor Coyle moved the Information Technology bottom line of \$504,000, seconded by Councilor Fairbanks. Vote: 6-0-0**

**Police Department** – Chief Garone and Capt Feole no new position or programs. The budget is increased by one quarter of a percent. The Animal Control center is up twenty-five point three percent. The budget request is for a vehicle replacement for Animal Control for a five year lease. The budget does not include any settlement for any unresolved agreement between the Derry Police and the Police Association or the SEA. Increase is driven by insurance and retirement costs. Capital requests include twelve new vehicles acquired through a three year lease. Also included is an enhancement of IT capabilities within the Town.

Councilors questioned various requests for replacement of vehicles, tires and IT enhancements, employee benefits, and overtime.

**Councilor Coyle moved to reduce line item #190004 by \$20,000, seconded by Councilor Fairbanks. Vote: 4-2-0 (Chirichiello, Benson)**

**Flag Item #740 for \$50,000.**

**Councilor Coyle moved the Police bottom line of \$8,379,467 pending flagged item, seconded by Councilor Wetherbee. Vote: 5-0-0 (Chirichiello absent)**

**Animal Control** – Replacement of vehicle.

Councilor Coyle asked why a five year instead of a three year lease for this vehicle.

**Councilor Coyle asked to increase line #980 in the amount of \$3158 for a 3-yr lease on the vehicle vs. 5-yr lease, seconded by Councilor Wetherbee. Vote: 5-1-0 (Benson) (Chirichiello-absent)**

**Councilor Wetherbee moved the Animal Control bottom line of \$110,863, seconded by Councilor Coyle. Vote: 5-0-0 (Chirichiello-absent)**

**Planning** – George Sioras and Elizabeth Robidoux the budget has a slight increase. The future goal of the department is to work on the Master Plan and the recommendation of the Downtown Committee. Ms. Robidoux's position has been upgraded. Revenues are down. There may be some site plans coming in that could change the revenues.

Councilor Wetherbee is concerned the revenue numbers are prematurely optimistic.

**TOWN OF DERRY  
FY 2011 Budget Session**

**Councilor Coyle moved the Planning bottom line of \$258,642, seconded by Councilor Wetherbee. Vote: 6-0-0**

**Revote of the corrected Animal Control bottom line of \$114,021 Coyle/Wetherbee.  
Vote: 6-0-0**

**Cable TV** – Chris Martin and Larry Seaman the budget was prepared before the announcement of the Cable Administrator's retirement. Also included is the GAMO. There is a revenue increase due to the new Comcast Franchise Agreement. There are minor changes in expenses. There was a doubling of the cost of the Tighrope System Maintenance. The equipment is through one vendor, Tighrope. The system runs twenty-four hours of day.

Councilor Chirichiello asked questions regarding, the \$50,000 received from the new franchise agreement and the vendor, Tighrope.

Councilor Coyle asked if they are putting \$31,573 into a Cable Fund Balance. He asked for the current balance in this fund. He asked if there was any reason they couldn't use \$20,000 from this fund to upgrade the servers in the Municipal Center.

Frank Childs explained the Town starting adding rental fees for the Cable Department. The Cable Department makes donations for upgrades to the Town systems. Excess of revenues over the expenditures goes into the Cable Fund Balance.

Chairman Benson asked if an amount can be designated over the Cable Fund Balance to the Town.

Councilor Chirichiello asked that they look at the Franchise Agreement as to whether or not they could use this fund.

Flagged item #032101 regarding cable fees in the amount of \$31,573.

**Councilor Wetherbee moved the bottom line of \$248,927, pending flagged item, seconded by Councilor Chirichiello. Vote: 6-0-0**

Larry Budreau wanted to remind the Town Council that at the April 6<sup>th</sup> Town Council meeting that the Cable Administrator's position would be tabled until the Budget Workshop.

It was suggested to wait until Saturday, April 17<sup>th</sup> budget workshop and the receipt of the qualifications for this position.

**Meeting Adjourned 8:30 p.m.  
Denise E. Neale, Town Clerk -Recording**

